THE GOVERNING COUNCIL OF THE CAT FANCY
THE GUILD OF GCCF JUDGES & STEWARDS

INITIAL STEWARDING ENGAGEMENTS

FULL NAME OF TRAINEE STEWARD: .....

ADDRESS: .....

.....

NAME OF SHOW: ..... DATE: .....

This stewarding engagement provided opportunity for me to handle and gain experience of cats within the following

Breed Sections:
.....

.....

I was/was not able to keep a Steward's Card, recording the judge's placings in each class

I was/was not able to mark relevant Open Classes in the Judge's Catalogue.

NAME OF JUDGE: .....

SIGNATURE OF JUDGE CONFIRMING ENGAGEMENT: .....

FEEDBACK BY CANDIDATE

In the space below please state what you feel you learned when stewarding at this show. Include aspects such as listening to and observing your judge with the cats; how you coped with handling different breeds; the different head and body shapes observed across the sections; different coat lengths, textures and qualities and any aspect of colour/pattern you noted.

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SIGNATURE OF STEWARD:..... DATE:.....

AT LEAST **TEN** of these forms, covering all Breed Sections and from a variety of Judges, **plus** a minimum of **THREE** table work certificates (of which at least **TWO** must be obtained at all-breed Championship shows) must be completed prior to your application to complete the GCCF Stewarding Scheme and becoming a GCCF Steward. Use this time as a valuable learning experience where you work with judges and also receive feedback from the Guild.

Stewarding engagements completed within the three years prior to your joining the GCCF Stewarding Scheme may be completed retrospectively and counted in this number.

Please forward this form with a SAE to:
The Secretary of the Guild of GCCF Judges & Stewards, 37 Alfred Road, Birchington-on-Sea, Kent, CT7 9NJ

Form 2

THE GOVERNING COUNCIL OF THE CAT FANCY
THE GUILD OF GCCF JUDGES & STEWARDS

TABLE WORK CERTIFICATE

SECTION A (To be completed by candidate**)**

FULL NAME OF TRAINEE STEWARD:…….....

ADDRESS: .....

.....

NAME OF SHOW: ..... DATE: .....

NAME OF SHOW MANAGER: .....

SIGNATURE OF APPLICANT: ..... DATE: .....

SECTION B (To be completed by the Show Manager, Section Manager or Table Leader.)

I confirm that the above applicant spent the duration of the show gaining the following experience of Table Work:

(Please tick relevant items.)

..... CHECKING OF SLIPS (To confirm that slips are completed correctly)

…….WRITING OUT PRIZE CARDS/ROSETTES FROM THE JUDGES' SLIPS

..... LIAISON WITH JUDGES AND STEWARDS (For correction/completion of slips etc)

..... BEST OF BREED and/or BEST IN SHOW WORK (Checking eligibility etc. Compiling lists for relevant judges)

..... PREPARATION OF CHALLENGE CERTIFICATES

…….OTHER (please specify)……

SIGNED: ……..... (Show / Section Manager /Table Leader)
(please delete as applicable)
NAME: (block capitals) .....DATE:……

Section C - COMMENT BY TRAINEE STEWARD

Please state in your own words which particular aspects of today's work gave you a better understanding of the importance of teamwork between judges & stewards and the administrative side of shows to make shows successful.

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AT LEAST **THREE** of these forms, covering most areas of table work (of which at least **TWO** must be obtained at all-breed Championship shows) and a minimum of **TEN** stewarding certificates, covering all Breed Sections and from a variety of Judges must be completed prior to your application to complete the GCCF Stewarding Scheme.

Please forward this form with a SAE to:
The Secretary of the Guild of GCCF Judges & Stewards, 37 Alfred Road, Birchington-on-Sea, Kent, CT7 9NJ

Form 3

THE GOVERNING COUNCIL OF THE CAT FANCY
THE GUILD OF GCCF JUDGES & STEWARDS

APPLICATION TO COMPLETE THE SCHEME AND BECOME A GCCF STEWARD

Please complete in block capitals or typing.

FULL NAME: ..... TITLE……..

FULL ADDRESS: ……..

……

..... POST CODE: ……

TELEPHONE: ……MOBILE……

EMAIL ADDRESS: ……

Please list overleaf the Stewarding Engagements you have completed and submitted an Initial Stewarding Certificate to the Guild of GCCF Judges and Stewards. Also list overleaf the Table Work Certificates you have completed and submitted to the Guild of GCCF Judges and Stewards.

CANDIDATE'S STATEMENT

I have spent time stewarding for different judges across all of the sections and have worked on tables at shows; I now feel I have a good all round knowledge of the different procedures at shows and understand the important role a steward has in presenting cats confidently so they are at their best when judged. I am also confident I cope well with the paperwork involved and can make the day at a show smooth running for the judge and the show team. I feel I am now ready to undertake specialized stewarding with nominated judges to demonstrate my ability to them and the Guild in order to become a GCCF Steward. To the best of my knowledge the information given on this form is correct.

If you have any further comment you would like to make, please use the space below.

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SIGNED: ..... **DATE**: ……..

Please forward this form with a SAE to:
The Secretary of the Guild of GCCF Judges & Stewards, 37 Alfred Road, Birchington-on-Sea, Kent, CT7 9NJ

Form 4 side one PLEASE COMPLETE THE INFORMATION ON THE OTHER SIDE OF THIS SHEET

THE GOVERNING COUNCIL OF THE CAT FANCY
THE GUILD OF GCCF JUDGES & STEWARDS

STEWARDING ENGAGEMENTS COMPLETED TO DATE: (minimum of **TEN**)

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: . .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

Judge: ..... Show: ..... Date: ..... Breed Sections: .....

TABLE WORK CERTIFICATES COMPLETED TO DATE: (minimum of **THREE**)

Show: ..... Date: ..... Table work covered: .....

Show: ..... Date: ..... Table work covered: .....

Show: ..... Date: ..... Table work covered: .....

Show: ..... Date: ..... Table work covered: .....

Show: ..... Date: ..... Table work covered: .....

THE GOVERNING COUNCIL OF THE CAT FANCY
THE GUILD OF GCCF JUDGES & STEWARDS

FINAL STEWARDING ENGAGEMENTS TO BECOME A GCCF STEWARD

(This form will be used for assessment purposes and will be discussed by the Guild of GCCF Judges & Stewards. It will also be copied to the candidate.)

Please tell the Judge at the start of the Show that you would like this stewarding certificate completed and hand the form to the Judge at the end of your stewarding engagement, together with a stamped envelope addressed to the Guild Secretary.

SECTION A: to be completed by candidate before handing to the Judge

NAME OF TRAINEE STEWARD: ……

NUMBER OF GCCF STEWARDING CERTIFICATES COMPLETED TO DATE: ……

NAME OF SHOW: ..... DATE: ……

NAME OF GCCF NOMINATED JUDGE: ……

BREED CLASSES: ……

……

BREEDS HANDLED IN MISCELLANEOUS & CLUB CLASSES: ……

……

……

……

SECTION B: to be completed by the Judge and returned to the Guild Secretary in the envelope provided.

AREAS FOR ASSESSING TRAINEE STEWARD	**PLEASE MAKE RELEVANT COMMENTS FOR EACH AREA TO ASSESS THE CANDIDATE'S READINESS TO BECOME A GCCF STEWARD**
Please comment upon the steward's preparedness for the day including a Steward Card.	
Please comment on the Steward's handling of and empathy for exhibits across different breeds.	
Please comment upon the steward's knowledge of show procedures including liaising with the table and Duty Vet etc?	
Please comment upon the candidate's attention to detail and concentration upon the task throughout the day.	
Please comment upon the steward's stamina including being there for BOV or BIS if needed? Was your catalogue marked for you?	

SIGNATURE OF JUDGE: ..... DATE: ……

Please forward this form to the Secretary of the Guild of GCCF Judges & Stewards, 37 Alfred Road, Birchington-on-Sea, Kent, CT7 9NJ

Trainee Steward: Please enclose a stamped addressed envelope if you wish a copy of this certificate

Form 5

THE GOVERNING COUNCIL OF THE CAT FANCY
THE GUILD OF GCCF JUDGES & STEWARDS

APPLICATION TO BE LISTED AS A GCCF STEWARD

Please complete in block capitals or typing.

FULL NAME: ..... TITLE MR;MRS;MISS;MS: .....

FULL ADDRESS: .....

.....

..... POST CODE: .....

TELEPHONE: .....

EMAIL ADDRESS: .....

I have completed the initial stage of the GCCF Stewarding Scheme plus I have completed further stewarding with at least **FIVE** different nominated judges and have submitted the following Stewarding Certificates (minimum of **FIVE** and covering all sections) to the Guild of GCCF Judges & Stewards.

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s) .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

Judge: ..... Show: ..... Date: ..... Breed(s): .....

I feel I have attained the required standard and hereby request the Guild of GCCF Judges & Stewards to consider my application and, if agreed, submit my name to the GCCF as a qualified GCCF Steward.

SIGNATURE OF APPLICANT: ..... DATE: .....

Please forward this form with a SAE to the Secretary of the Guild of GCCF Judges & Stewards, 37 Alfred Road, Birchington-on-Sea, Kent, CT7 9NJ