



The Governing Council of the Cat Fancy's Young Exhibitors' Scheme



PHOTOGRAPHY - SAFEGUARDING

June 2018

This policy applies to YES! Administrators, Mentors, Judges, Stewards, Show Manager, table workers, any anybody working on behalf of the GCCF within YES!

GCCF believes that a candidate or young person, who is participating in YES!, should never experience abuse of any kind, which also includes the photographing of candidates and young people. We have a responsibility to promote the welfare of all candidates and young people and to keep them safe. We are committed to practice in a way that protects them.

Within this scope there are a few risk factors that should be taken into consideration:

- The adaption of copying of images and these being used inappropriately
- Candidates and young people can be identified when a photograph is shared
- Passing on of images which may be misused
- Exposing the individual candidate or young person to vulnerable circumstances

POLICY

All photographs and video images constitute “personal data” and to process such data is subject to the requirements of the Data Protection Act 1998. Under Section 20 parental/guardian consent is essential.

- YES! Administrators are the only people who will hold full details of the candidates and young people on the scheme.
- Parental and/or guardian are the only people allowed to give permission for their child to be photographed, appropriate forms are to be completed and returned to the YES! Administrator at the time the candidate is enrolled on the scheme and at the start of each new level.
- Images are not to be stored on unencrypted portable equipment such as laptops, memory sticks and mobile phones.
- All official YES! photographers are issued with official badges to enable the parents/guardians to identify them easily. YES! photographers will also have an ID photo placed within the NOVICE section of the YES! website for further recognition.

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- YES! Administrators will make sure that the schemes official photographers will have an up-to-date list of Candidates whose parents/guardians have opted OUT of having the candidates picture taken at shows.
- All YES! photographers will confirm on show day if the parents/guardians are happy for them to take a picture of the candidate or young person.
- Parents/guardians will be reminded of the inherent risk of sharing their photos of their child on unsecured social media. If they choose to do so, this is at their own risk and YES! cannot take responsibility, but it is a general wish that we ask the parents not to do so.
- The YES! website has a Photo Page where candidates may safely display photos taken on show day as the Photo Page is held within the password protected area of the website. There is also a YES! Facebook page, whose settings are set to 'Secret' which is also a suitable area for candidates and their parents/guardians to share photos and ask questions.
- All candidates and young people participating in YES! should be made aware of the dangers that can arise from people taking photos or filming them. The key factor here is that the candidates and young people feel happy with their achievements and are confident that their photograph will not be misused in any way.

IF IN DOUBT – ASK!

Official YES! Scheme Photographers

Carole Kemp
Carol Walker
Heather Bradley

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Contact details

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CEOP
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NSPCC Helpline
0808 800 5000

We are committed to reviewing our policy and good practice **annually**.

This policy was last reviewed on: [date]

Signed:

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