



The Governing Council of the Cat Fancy's Young Exhibitors' Scheme



GCCF MENTOR APPLICATION FORM FOR YES!

PRIVACY POLICY

The Young Exhibitors' Scheme is part of The Governing Council of the Cat Fancy. This Privacy Policy explains how we use the information we collect about you.

What information do we want to collect about you?

How will we use the information about you?

Information storage

Marketing

Access to your information and correction

Changes to our privacy policy

How to contact us

What information do we want to collect about you?

- The information that we want to collect about you is your name, address, email and contact details, alongside the areas of breeding, exhibiting, showing, judging, managing cats/and or cat shows for the Governing Council of the Cat Fancy.
- Additionally we will require two references who can avouch for your character and standing within the community (this may not be friends or relatives).
- We will also require an up-to-date photograph of you, (this may be in electronic or physical format).
- You will also be required to sign the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013).

How will we use the information about you?

- The information you provide on this form will be used by the Administrators to verify your standing within the community and any relative experience you have with children.
- Your References will be checked and they will taken into account along with the reason why you have applied for this position to assess your suitability.
- Your name and the areas in which you have indicated that you are willing to/and can assist Candidates with their coursework will appear in a spreadsheet (similar to those used by Show Managers when choosing judges for their shows) alongside your photograph.

Information Storage

- Your form will not be stored electronically or on a database.
- Your form will retained in the GCCF Head Office in Bridgwater Somerset and only used in connection with the YES! programme by the YES! Administrators and/or GCCF.
- Your form will be kept on file for as long as you are associated with the GCCF or any of its affiliate clubs or organisations.

Marketing

- The information you provide on this form will not be shared by any outside agency or marketing company, and is only for use in connection with The Governing Council of the Cat Fancy's Young Exhibitors' Scheme.

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Access to your information and correction

- Should you need to amend your details or you wish to opt out of the scheme, please contact the Lead Administrator Georgina Anderson-Keeble. Her address is 9 Brenchley Rd, Rainham, Gillingham, Kent ME8 6HD. Telephone 01634 268579 or email keeble76@btinternet.com.
- Should you at any time opt out of the YES! scheme as a Mentor then your details will be removed from our spreadsheet and your original application returned to you (if it was posted), or removed from our system if it was sent electronically.

Changes to our privacy policy

- We keep our privacy policy under regular review and we will place any updates to it in the Mentors area of the YES! website (www.gccf-yes.co.uk).

How to contact us

- Details of how to contact the YES! Administration team are on the YES! website.
- GCCF Board Liaison – Lynda Ashmore
- YES! Administrator and Lead – Georgina Anderson-Keeble
- YES! Safeguarding Officer and Lead – Nicky Butler
- YES! Kitten Club & Safeguarding Officer – Lesley Szwed

The Governing Council of the Cat Fancy,
5 King's Castle Business Park,
The Drove,
Bridgwater.
TA6 4AG

Telephone: +44 (0)1278 427575 Email: info@gccfcats.org

APPLICATION FORM TO BECOME A GCCF MENTOR FOR YES!

Please complete this application in block capitals and be aware that YES! will also ask for a clear photograph of you to be displayed within the Candidates area of the YES! website for identification purposes.

The Administrators will notify you in writing whether you have been successful or not within 28 working days. You may appeal to the YES! Liaison Officer if you think the decision is unfair.

FULL NAME:	
ADDRESS:	
TELEPHONE NUMBER:	MOBILE:
EMAIL:	

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Position held within GCCF i.e. Steward/Judge/ Show Manager/ Breeder/ Exhibitor/Other.
Please tick all that apply.

STEWARD JUDGE SHOW
MANAGER BREEDER EXHIBITOR OTHER

If you have stated OTHER – please give further information here:

Please list the section/s and breed/s you are interested in and able to cater for. Please tick all that apply.

SECTION 1

SECTION 2

SECTION 3

SECTION 4

SECTION 5

SECTION 6

SECTION 7

BREEDS:

DISCLAIMER:

Please note that your contact with any of the Candidates on the GCCF YES! Scheme should only be within the show hall and confined and limited to Show Matters.

If you are a Judge Mentor in the event of a Candidate initiating contact with a request for second stewarding, please make every effort to ensure that the Candidate's parent/guardian is aware of the fact.

It is your responsibility to obtain permission from the Candidates parent/guardian that they are happy for the Candidate to carry out a second stewarding engagement with you; and your responsibility to meet up with the Candidate in the Show hall, prior to the commencement of judging.

You may not take the Candidate out of the show hall without the express written permission of the Candidates parent and/or guardian.

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Within your role as a YES! Mentor please indicate all the areas you would be happy to support the candidates in:

SECOND STEWARDING	PRESENTATIONS	FOLDER CORRECTIONS
PROJECT WORK	BREED DISCUSSIONS	TABLE WORK
BASIC GENETICS	OTHER	
If you've stated OTHER please describe the role:		

Within your role as a YES! Mentor please indicate why you would like to join YES! as a mentor and or judge, what you think you can bring to the role, and any relative experience you may have in working with children. (Max 150 words)

REFERENCES:

Please provide the names and addresses of two referees who can comment on your suitability for this position. (Note: If you are not currently working with children but have done so in the past, the second referee should be the employer by whom you were most recently employed/volunteering in work with children). References will not be accepted from relatives, or persons who only know you as a friend.

NAME:	NAME:
ADDRESS:	ADDRESS:
JOB TITLE:	JOB TITLE:
RELATIONSHIP:	RELATIONSHIP:
CONTACT NO:	CONTACT NO:
EMAIL:	EMAIL:

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REHABILITATION OF OFFENDERS ACT 1974 (Exceptions) Order 1975 (the "Exceptions Order 1975").

The position for which you are applying involves contact with children and is exempt from the Rehabilitation of Offenders Act 1974 (the "Act") and all subsequent amendments (England and Wales).

For these positions you are not entitled to withhold information about police convictions, cautions, reprimands or final warnings (including any that would otherwise be considered 'spent' under the Act) and you must disclose all such matters to us, unless they are 'protected' (see below).

The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found at the Disclosure and Barring Service website. You are not required to disclose matters that are 'protected'.

The Governing Council of the Cat Fancy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The Council [may OR will] verify the answers below by carrying out an enhanced DBS check. All appointments of Mentors are made subject to an acceptable result to such a check.

Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013).

YES/NO

If yes, please give details on a separate sheet and attach it to this form in a sealed envelope marked 'Confidential Disclosure'.

Declaration (please read carefully)

For the purpose of the Data Protection Act 1988, I consent to the information contained on this form, and any information received by or on behalf of the GCCF relating to the subject matter on this form, being processed by them in administering the mentor recruitment process.

I declare that the information I have given on this form is complete and accurate and that I am not barred or disqualified from working with children. I understand that to knowingly give false information, or to omit any relevant information, could result in the immediate termination of my appointment as a mentor and may also be a criminal offence.

SIGNED:

PLEASE PRINT NAME:

DATED:

Please be aware that this form will be kept on file at the GCCF head office for as long as you are associated with the GCCF or any of its affiliate clubs or organisations.

Please send your completed form to:-

Mrs L Szwed, 35 Potton Close, Barn End, Coventry. CV3 3EA.

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FOR YES! USE ONLY:

DATE RECEIVED:

RECEIVED BY:

PHOTO RECEIVED: YES/NO BY ELECTRONIC MEANS BY POST/OTHER

NOTES: ACCEPTANCE OR DECLINE

SENT TO OFFICE DATE:

RECEIVED BY DATE:

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